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by UK software

Asset Visibility Checklist

Use this checklist to assess how clearly your organisation can see, track, and manage its assets across teams and locations. Identify gaps in visibility that may be causing inefficiencies, delays, or risk.

Scoring

Yes = 2 points
Partially = 1 point
No = 0 points
Add up your score at the end to see your result.

1. Central Visibility

Do you have a single, central view of all assets?

☐ Yes ☐ Partially ☐ No

Can you see asset details (location, status, owner) in one place?

☐ Yes ☐ Partially ☐ No

Is asset information consistent across systems and teams?

☐ Yes ☐ Partially ☐ No

Can you access asset information without relying on multiple sources?

☐ Yes ☐ Partially ☐ No

2. Location & Tracking

Can you quickly identify where each asset is located?

☐ Yes ☐ Partially ☐ No

Are asset locations kept up to date in real time or near real time?

☐ Yes ☐ Partially ☐ No

Can you track assets across multiple locations or sites?

☐ Yes ☐ Partially ☐ No

Do you have visibility of assets that are moved or transferred?

☐ Yes ☐ Partially ☐ No

3. Ownership & Usage

Can you clearly see who is responsible for each asset?

☐ Yes ☐ Partially ☐ No

Is asset ownership kept up to date when things change?

☐ Yes ☐ Partially ☐ No

Can you see how assets are being used or allocated?

☐ Yes ☐ Partially ☐ No

Is it easy to identify unused or underutilised assets?

☐ Yes ☐ Partially ☐ No

4. Accessibility & Reporting

Can relevant teams easily access the information they need?

☐ Yes ☐ Partially ☐ No

Can you quickly generate reports on assets when needed?

☐ Yes ☐ Partially ☐ No

Do you have visibility across departments or locations?

☐ Yes ☐ Partially ☐ No

Is asset information presented in a clear and usable way?

☐ Yes ☐ Partially ☐ No

5. Gaps & Blind Spots

Can you easily identify missing or untracked assets?

☐ Yes ☐ Partially ☐ No

Are there minimal blind spots in your current asset visibility?

☐ Yes ☐ Partially ☐ No

Are duplicate or conflicting records avoided?

☐ Yes ☐ Partially ☐ No

Do you feel confident in your overall level of asset visibility?

☐ Yes ☐ Partially ☐ No

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Your Score

Yes = 2 points / Partially = 1 point / No = 0 points
Total possible score: 40
Add up your points:

What your score means

30–40

Strong Visibility

You have a clear and reliable view of your assets across your organisation.

Focus next on:

- Maintaining accuracy
- Scaling visibility as complexity grows
- Improving efficiency further

18–29

Partial Visibility

There are gaps in visibility that may be causing inefficiencies or delays.

Focus next on:

- Centralising asset data
- Improving tracking across locations
- Increasing consistency

0–17

Limited Visibility

You likely have significant blind spots in how assets are tracked and managed.

Focus next on:

- Creating a central source of truth
- Improving tracking and ownership
- Reducing reliance on disconnected systems

Final Insight

Limited visibility is one of the most common causes of inefficiency and risk. Without a clear view of assets, organisations often experience delays, duplication, and loss of control.